



Request for Deferral of Housing Deposit

University Residences Business Office • 360-650-6579 • Edens Hall Lobby

- I. **Incoming students who demonstrate a high level of financial need may qualify to have their housing deposit postponed and applied to their first tuition bill.** Requests for deferral are granted only in cases of financial hardship and based upon your Pell Grant eligibility and Expected Family Contribution (EFC). Your EFC can be found on the Student Aid Report you received after submitting your Free Application for Federal Student Aid (FAFSA). If you cannot find your EFC, please contact the Financial Aid Department at 360-650-3470. Requests for deferral cannot be processed without an EFC.
- II. **Deposit deferral does not waive your deposit—it postpones your deposit for payment out of your first quarter of financial aid.** Please note that once your deposit is deferred, cancellation of housing before arrival may result in partial or total forfeiture of your deferred deposit, making you financially responsible for paying the forfeiture amount (\$100-\$200) out-of-pocket.
- III. **Instructions: Read Carefully to Ensure Proper Processing**

A. Print this form, fill it out completely, and mail it by the deposit deadline to:

University Residences
516 High Street, MS 9195
Bellingham, WA 98225

B. To allow your financial aid to apply toward your housing deposit, you must submit the online form Miscellaneous Charge Authorization. You will need your Universal username and password to access this online form. Find the form at <http://www.wvu.edu/sbo/forms.shtml>.

C. To make sure your request has been received and granted, be sure to follow up on your deferral status in MyHousing. Go to housing.wvu.edu and click on MyHousing. If you have questions or concerns about your request, contact the University Residences Business Office at 360-650-6579.

IV. Complete the Following Information

- I accept the terms of the Housing Agreement posted in MyHousing. I understand the \$200 housing deposit will be refunded upon Agreement termination, provided I have performed all the terms, covenants, and obligations of the Agreement. I understand that cancellation of housing before arrival may result in partial or total forfeiture of my deposit, and I may be financially responsible for paying the forfeiture amount (\$100-\$200) out-of-pocket.

Signature: _____

Today's Date: _____

Your Full Name: _____

WWU ID Number: _____

Email Address: _____

Phone: _____

Your EFC: \$ _____